



Policy for Non-Payment of Membership Fees

May 2021

In accordance with Article 14 of the [Constitution of the International Federation of Arts Councils and Culture Agencies](#), once admitted to the Federation an institution will continue to be a National Member or Affiliate until:

- the institution resigns from the Federation by giving one month's written notice to the Secretariat, or
- the institution is wound-up or subsumed into another institution, or
- the National Member or Affiliate is removed from the register of membership, which the Board may action where membership fees remain unpaid for six months.

In cases of non-payment of membership fees, the Secretariat will:

- send the National Member or Affiliate a reminder for payments that remain unpaid within six months of their due date
- send the National Member or Affiliate a Notice of Default for payments that remain unpaid within 12 months of their due date.

If a membership fee remains unpaid after 12 months, the Secretariat will present the information to the IFACCA Board, which will consider whether to make the National Member or Affiliate non-financial or remove it from the register of membership.

If a National Member or Affiliate is made non-financial, it will no longer be eligible to participate in or access Federation programmes and services. However, if the outstanding membership fee is subsequently paid, the full benefits of membership will be reinstated.

If a National Member or Affiliate is removed from the register of membership, it will be required to reapply to the IFACCA Board for membership before it may again access programmes and services.

For further details, please visit: <https://ifacca.org/en/about/constitution/>
